

24 April 2021

Fees for converting AFS to iXBRL

Our typical fees for converting your AFS to a CIPC-compliant iXBRL report are broadly based on the format of the reports provided to us as well as the number of pages involved.

We undertake these assignments based on a fixed quote following agreement on our deliverables, reporting output and timeline for completion, all based on an estimate of our manhours to complete the assignment.

The following details reflect our typical fees for converting a set of AFS to iXBRL:

Annual Financial Statements	Our Fees excl. VAT
Up to 10 pages (including the front page)	R2,000
Per page thereafter*	R100
Submission of iXBRL report to CIPC on your behalf	R250

*Add 25% in the case of a set of consolidated AFS.

The following aspects are important to note:

- Should you resolve to accept our quote, the assignment will meet the minimum tagging requirements set by CIPC.
- We undertake to complete the assignment within 2 working days, commencing on the day after we receive the completed questionnaire (which we will forward upon being appointed to undertake this assignment) and a copy of the audited, signed AFS in PDF format.
- We will likely raise one or more queries on specific tagging definitions that may be unclear to us during the assignment.
- The iXBRL reports will be forwarded to you for perusal and comment after we have ensured that CIPC would find it acceptable.
- Unless specifically requested to submit the return to CIPC on your behalf, it is assumed that you would do so yourself.
- We will raise a fee note after the assignment is completed.
- Payment of fee note must be made within 7 working days from the date thereof.

We also offer the following CIPC-related services, the fees of which are not included above and will be quoted separately:

- attending to the filing of the Annual Return with CIPC, and

- the statutory fees payable to CIPC based on the enterprise's annual turnover,
- any penalties for late submission outside of our control, and
- online submission of the compliance checklist.

Contact us should you require more details, or to obtain a quote for us to render one or more of these services, or if you have a need which is not covered by the above.